Check box contents

Contents for each additional handset (multipacks only)

Handset | Base | Telephone line cord (pre-installed) | Mains power adaptor (item code 048611) | 2x AAA NiMH 750mAh rechargeable batteries (already in handset)

Contents for each additional handset (multipacks only)

Handset | Charger | Mains power adaptor (item code 048610) | 2x AAA NiMH 750mAh rechargeable batteries (already in handset)

ⓘ **Important:** Only use the mains power adaptors, cables and rechargeable batteries supplied in this box, or this product may not work. Any replacement rechargeable batteries must be of the same type. BT accepts no responsibility for damage caused to your BT7500 by using any other type of batteries.

1 Plug in

1 The telephone line cord is already fitted but **don't** plug the other end into the wall socket yet.

2 Plug the mains power adaptor with the blue ring on the connector (item code 048611) into the base, with the cable clipped in the groove provided.

3 Plug the other end of the power adaptor into the wall power socket and switch on.

2 Charge

1 Activate the batteries by pulling the plastic tab away from the back of the handset.

2 Place the handset on the base to charge.

3 **After 24 hours,** plug the telephone line cord into the telephone wall socket.

ⓘ **Important:** We recommend that you charge the handset batteries for 24 hours before first use.

Rechargeable batteries already fitted
PULL
Remove this tab and charge batteries for 24 hours before use.

24 hrs

Set up your additional handsets (multipacks only)

1 For each additional handset and charger: plug the mains power adaptor (item code 048610) into the socket on the back of the charger; secure the cable behind the retaining clip and plug the other end into the wall power socket and switch on.

2 Activate the batteries as shown above.

3 Place the handset on the charger to **charge for 24 hours.**

📖 If you ever need to remove the batteries, simply slide open the battery compartment cover and ease them out.

Your BT7500 is now ready to use.

Please turn over

General information

For information on safety instructions, cleaning, technical information or connecting to a switchboard, please refer to the 'General Information' section in the full user guide at **bt.com/producthelp**

Guarantee

Your BT7500 is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT7500, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

• The guarantee shall only apply to defects that occur within the 12 month guarantee period.

• Proof of purchase is required.

• The equipment is returned to BT or its agent as instructed.

This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.

This guarantee does not affect your statutory rights.

To find out what to do, if your phone is in or outside of the 12 month guarantee, please look in the full user guide at **bt.com/producthelp**

Product disposal instructions

The symbol shown here and on the product means that the product is classed as Electrical or Electronic Equipment and should not be disposed with other household or commercial waste at the end of its working life.

The Waste of Electrical and Electronic Equipment (WEEE) Directive (2002/96/EC) has been put in place to recycle products using best available recovery and recycling techniques to minimise the impact on the environment, treat any hazardous substances and avoid the increasing landfill.

Product disposal instructions for residential users
When you have no further use for your phone, please remove any batteries and dispose of them and the product as per your local authority's recycling processes. For more information please contact your local authority or the retailer where the product was purchased.

Product disposal instructions for business users
Business users should contact their suppliers and check the terms and conditions of the purchase contract and ensure that this product is not mixed with other commercial waste for disposal.

Warning
You won't be able to call 999 from this phone if there's a power cut, so make sure you've got another way to call for help in an emergency.

R&TTE Directive & Declaration of Conformity

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC).

For a copy of the Declaration of Conformity please refer to **bt.com/producthelp**

For a Better Future

We're always looking to make our products last longer and use less power, so we don't have such a big impact on the environment.

To find out about what we are doing, visit **bt.com/betterfuture**

CE 🔄 10%

BT logo

User Guide

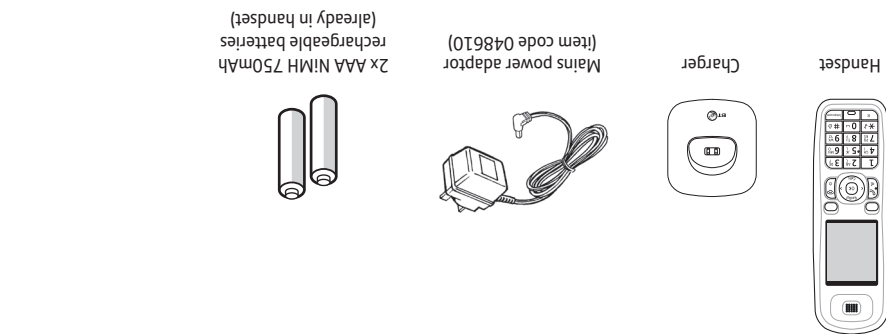## 1 Plug in

2 Charge

3 Go!

BT**7500**
Digital Cordless Phone with Answering Machine
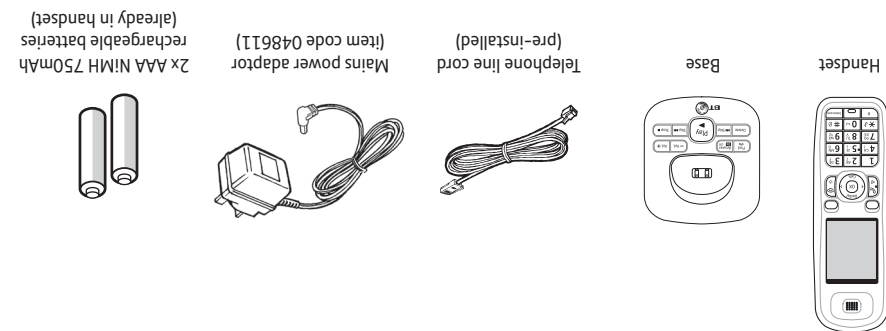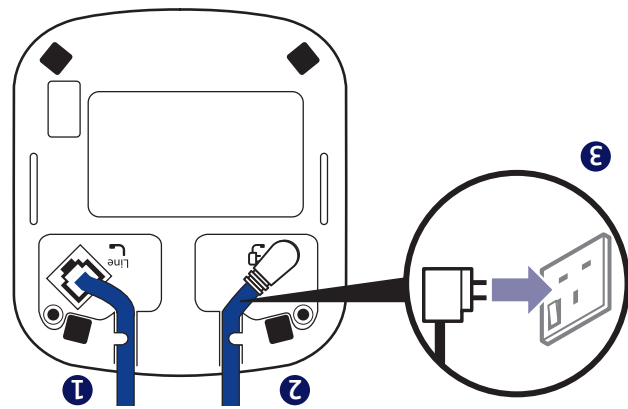Setting up is easy. Just follow the simple steps in this guide.

If you'd like further help, or to view the full user guide, please visit our website bt.com/producthelp or call our helpdesk on 0800 218 2182*

* Calls made from within the UK mainland network are free. Mobile and International call costs may vary.

Bedroom 1
2 New Calls
2 New Msgs
9:38am   29/08
Menu   Names

Your phone

Handset

Left option button
Press to open the option displayed on the screen.
In answer machine mode, press to delete the current message.

In standby, press to open and scroll through the redial list.
In talk mode, press to increase earpiece volume.
In menu mode, press to scroll up through options.

In standby mode, press to make/receive phone calls or press twice to activate handsfree mode.
In talk mode, switch handsfree on/off.

In standby, press to open and scroll through the calls list.
In talk mode, press to decrease earpiece volume.
In menu mode, press to scroll down through options.

1
In standby, press and hold to dial BT 1571 or your network's voicemail service.

4 GH
To repeat the message.

* ♪
Press and hold to turn the ringer on or off.
In text entry mode, use to toggle between upper and lower case characters.

Right option button
In standby, press to enter Contacts menu.
In sub menus, press to open the option displayed on the screen.
In answer machine mode, stops message playback.

Press to accept current selection.

End a call.
Press and hold to turn handset on/off.
In menu mode, press to return to standby.

When entering text, press to move cursor left or right.
Press to scroll left or right on the main menu screen.

2 ABC
Stop playback.

5 JK
Delete message.

6 MNO
Skip forward to next message.

2 ABC to 9 WXYZ Speed dial buttons
In standby, press and hold to dial a stored speed dial number.

 # ⌂
Press and hold to lock/unlock keypad.

Intercom
Use to make internal calls.

R
For use with some BT Calling Features and when connected to a switchboard/PBX.

> The answer machine handset controls on buttons **2 ABC** **4 GH** **5 JK** and **6 MNO** will only work when a message is being played on the handset.
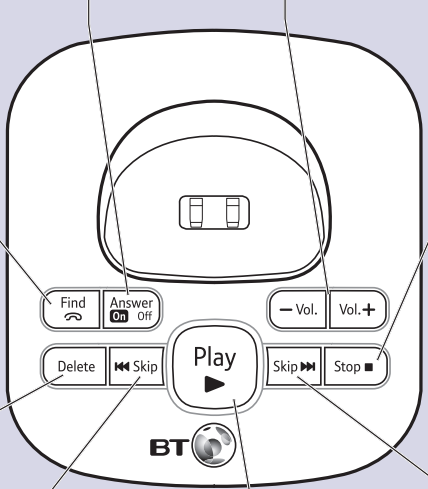
Base

Find
Press to page/locate a handset.
Also, used during the registration process.

Answer On Off
Turn answer machine on/off.

Vol.− Vol.+
Adjust speaker volume during message playback and base ringer volume.

Stop ■
Stop message during playback.

Delete
During playback, press to delete message playing.
In idle, press and hold to delete all old messages.

◄◄ Skip
Repeat current message.
Press twice to skip to previous message.

Play ►
Press once to play new message.

Skip ►►
Skip forward to start of next message during playback.

---

3 Go!

Set time and date
Press Menu, scroll to ⚒ and press OK. Date & Time is highlighted, press OK.
Time/Date Format is highlighted, scroll to Set Time/Date and press OK.
Enter the time using the keypad and press OK.
Enter the date using the keypad and press OK. ✓ Saved will be displayed.

Making calls
Press then dial the phone number. Press to end the call.

Answering calls
If you have subscribed to Caller Display, the caller's details will be displayed before you answer (see below and also the full user guide online at **bt.com/producthelp** for details).
Lift the handset from the base or charger to answer incoming calls. If the handset is not on the base or charger, press.

Mute
Press Mute during a call if you want to prevent the caller hearing anything from your end. Press Mute Off to return to your caller.

Redial (up to last 20 numbers called)
Press to open the list of most recently dialled numbers. Press to highlight the number you want and press Option.
Scroll to highlight Call Number and press OK. The number will be dialled.

Contacts

Storing new contacts (up to 250)
From standby, press Names. New Entry is highlighted, press OK.
Enter the name using the letters on the keypad, then press. You may need to press the same button a few times until the letter you want is displayed, for example, press **2 ABC** once for A, or twice for B.
Number is displayed. Enter the number and press.
Group is displayed. If you wish to add the contact to a call group, scroll or to highlight a group and press OK. If you don't want to use this feature, simply select No Group and press OK.

Dialling a contact
Press Names. Scroll or to the entry you want and press to dial.
Or, search alphabetically using the keypad to enter the first letter of the name you want then scroll or to the exact entry and press to dial.

Caller Display and the Calls list

> You must subscribe to a Caller Display service for this feature to work. Your network provider may charge you for this service.

View and dial from the calls list
The number of new calls to the handset is shown on the standby screen and will remain until all calls have been viewed in the calls list.
Press, then or to scroll through the last 50 incoming calls. A ● next to the telephone number indicates a new call received. A ○ indicates a viewed call. No dot indicates a dialled number.
When an entry is highlighted, press Option. Details is highlighted, press OK. You will see the phone number (and name if stored in your contacts) as well as the date and time of the call.
To dial an entry, highlight the entry, press Option. Scroll to Call Number and press OK.

Save a calls list entry to your contacts
Press, then scroll or to the entry you want and press Option.
Scroll to Store Number and press OK.
Enter a name using the keypad and press Save. The number is displayed, press OK.
Group is displayed, press or to select a group and press OK.

Answer machine
Your answer machine is on and ready to record messages. The controls are shown in the base diagram to the bottom left and the features can also be accessed via the handset Answer Machine 📟 menu.

Recording your own outgoing message
Press Menu, scroll to 📟 and press OK.
Scroll to Outgoing Message and press OK. Scroll to Record OGM and press OK.
Scroll or to highlight Answer & Record or Answer Only and press OK.
Follow the voice prompt to record your message and press Save when you've finished. Your message will be played back to you.

Set the answer delay
For compatibility with BT 1571 or another voicemail service make sure the answer delay is set for your answer machine to answer before the voicemail service, e.g. for BT 1571 do not set to more than 6 rings.
Press Menu, scroll to 📟 and press OK.
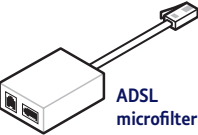Scroll to Answer Settings and press OK. Scroll to Answer Delay and press OK.
Press or to set the number of rings you want (0-9) or Time Saver and press OK.

> For detailed instructions on all the answer machine features see the full user guide online at **bt.com/producthelp**

❓ Help
Most problems can be fixed with a few simple checks.

Problem	Solution
No dial tone	Only use the cables and batteries supplied. Make sure both the mains power adaptor cable and telephone line cord are plugged into the correct sockets.
Poor speech quality	Make sure the product is not located too close to other electrical appliances. This can also help improve the handset range from the base.
Battery icon flashing and scrolling digits	The battery charge is very low. Make sure you charge the batteries for 24 hours before use to ensure maximum battery performance.
Using broadband on the same phone line?	Make sure you plug the phone into the wall socket via an ADSL microfilter (not supplied), otherwise you may have problems with this product and your broadband service. ADSL microfilter. If you use BT Infinity, you will not need to use an ADSL microfilter. For other types of broadband, please check with your provider if a microfilter is required.
Answer machine not answering calls	Check the answer machine is on and set to Answer & Record. Check that the answer delay is set to answer before any voicemail service on the line. For BT 1571 do not set the answer delay to more than 6 rings.

🔍 Find out more
- Frequently Asked Questions are available at **bt.com/producthelp**
- If you'd like more detailed instructions, a full user guide is available to download from **bt.com/producthelp**
- If you cannot find the answer to your problem in the full online user guide, then please call our free Helpline on 0800 218 2182*. Our dedicated advisors are more likely to be able to help you than the retailer where you made your purchase.
- This document is also available in other formats, such as Large print, Braille and Audio CD. If you would like a copy, please call 0800 218 2182*.